



Learner Code of Conduct for Covid 19

November 2021

For your own safety and that of others we have produced this guide providing details of what to expect when you attend WM College and what we expect from you during this academic year. Please read this information carefully as it provides a **Code of Conduct that you must understand BEFORE coming to College.**

- **Do not attend college if you have any symptoms of ill health, no matter how mild.**
- This includes any **symptoms** of Coronavirus. You can see the symptoms here: <https://www.gov.uk/coronavirus>
- Take an LFD test twice weekly and if you have a “positive” result, self-isolate immediately and contact the NHS (tel 119) to organise a PCR test and for further advice. You must keep self-isolating and not attend college until the results of your PCR test are known.
- If you are advised that you might have the omicron variant or have been notified that you are the close contact of someone who has this variant, then you must self-isolate regardless of your vaccination status.
- If someone in your household has Covid-19 or is isolating because they are a close contact of someone with Covid-19, then you may attend College if you’re double vaccinated (or exempt) and you have no Covid symptoms
- Please let the college know if you have **tested positive for Coronavirus**. This is for the safety of all staff and learners. You can do this by contacting us on 020 7255 4700 or reportcovid@wmcollege.ac.uk. Following a positive PCR test result, you will be contacted by the Government Test and Trace system.

Preparing for College

- Take regular lateral flow tests to protect staff and other learners. Pick up yours from the Receptions at Crowndale Road or Kentish Town.
- We strongly encourage you to have all doses of the Coronavirus vaccine. You can find out more information here: <https://www.nhs.uk/conditions/coronavirus-covid-19/coronavirus-vaccination/coronavirus-vaccine/>

When on college premises

Staff and learners are expected to act in a responsible manner at all times, which includes:

- **Wear a face covering in** all corridors and shared spaces. If you are unable to wear a mask, please wear a visor. You may remove your face covering to eat and drink.
- You are encouraged to continue to wear your face covering in the classroom/workshop
- **Social distancing:** Try to stay one metre apart from any person at all times. Some spaces may be set up for two metres distance so please ensure you follow the instructions and signs.
- **Keep to the left** when walking along corridors-
- Sanitise your hands on arrival at college, then **wash hands regularly throughout the day**. Use hand sanitiser gel if soap and water are not available.
- **Do not share** any equipment or resources with others. Speak to your tutor or technician if you are unsure.

- **Toilet facilities:** Learners are required to adhere to the signage and instructions. You must wear a face covering in any shared spaces within the facilities.
- The **College Café** is open. You are welcome to bring your own food to eat in the café. Please ensure you follow directions on capacity and seating. Do not move tables and chairs as they have been arranged with safety in mind. Ensure you keep your mask on when you are not eating and drinking.
- Water dispensers are available. Cups have been removed as it is safer to bring your own drinks container. Reusable water bottles are available to purchase from Reception or in the Library.
- If you **smoke / vape** you must still use the smoking/vaping area, but you must socially distance and stay one metre apart from any other person
- For **practical workshop courses** such as ceramics, jewellery, glass, art, design, woodcarving, this will mean bringing your own apron, tools and equipment where possible.

If you have any concerns

- If you feel worried or anxious at any time talk to your course tutor, manager or another staff member.
- If you see someone not adhering to the rules, please report this, confidentially, to a member of College staff.

We care about your safety and the safety of our staff. If this code of conduct is broken at any time, you will be asked to leave the College premises and may be subject to disciplinary action.

By attending college, you agree to this code of conduct.

Please contact Learner Services if you have any concerns about attending college and they will ask a member of staff to contact you.

learnerservices@wmcollege.ac.uk

020 7255 4700