



DATA PROTECTION AND PRIVACY STATEMENTS

How We Use Your Personal Information

The College will use your details to contact you with important information about your course.

The personal information you provide is passed to the Chief Executive of the Education and Skills Funding (ESFA) and Department for Education (DfE). The information is used for the exercise of functions of these government departments and to meet statutory responsibilities, including under the Apprenticeships, Skills, Children and Learning Act 2009, and to create and maintain a unique learner number (ULN) and a Personal Learning Record (PLR).

The information you provide may be shared with other organisations for education, training, employment and well-being related purposes, including for research. You may be contacted after you have completed your programme of learning to establish whether you have entered employment or gone onto further training.

Contacting you for marketing and other purposes

Tick any of the boxes below if you **DO NOT** wish to be contacted by the College for marketing and other purposes:

- About courses or learning opportunities
- For surveys and research
- By post
- By phone
- By e-mail

Further information about use of and access to your personal data, and details of organisations with whom we regularly share data are available at:

<https://www.gov.uk/government/publications/sfa-privacy-notice>

